ROUND TABLE ON RESPONSIBLE SOY ASSOCIATION (RTRS)

Executive Board Resolution

Circular Decision No. 6
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ROUND TABLE ON RESPONSIBLE SOY ASSOCIATION (RTRS)

CIRCULAR DECISION NO. 6

The undersigned, in my capacity as President of the Executive Board of Round Table on Responsible Soy Association (RTRS) (the “Executive Board”), hereby certify that in accordance with Article 21(2) of RTRS Statutes, the Executive Board has passed the following resolution by Circular Decision with the unanimous written consent of all the Executive Board members:

- **Approval of the RTRS Guideline for Desktop Audits Version 1.0 Attached Herein as Annex I.**

  - Consents to the resolution proposal:

<table>
<thead>
<tr>
<th>CONSTITUENCIES</th>
<th>MEMBERS</th>
<th>DATE OF CONSENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>PRODUCERS</td>
<td>Luiz Carlos Izquinta Filho</td>
<td>April 24, 2020</td>
</tr>
<tr>
<td></td>
<td>Gisela Regina Introvini</td>
<td>April 24, 2020</td>
</tr>
<tr>
<td></td>
<td>Juliana de Lavor Lopes</td>
<td>April 24, 2020</td>
</tr>
<tr>
<td></td>
<td>Maria Cristina Delicato</td>
<td>April 24, 2020</td>
</tr>
<tr>
<td></td>
<td>Marina Born</td>
<td>April 23, 2020</td>
</tr>
<tr>
<td>INDUSTRY, TRADE AND FINANCE</td>
<td>Stefan Heinke</td>
<td>April 24, 2020</td>
</tr>
<tr>
<td></td>
<td>Jochem Bouwmeester</td>
<td>April 24, 2020</td>
</tr>
<tr>
<td></td>
<td>Jorn Jasper Schouten</td>
<td>April 24, 2020</td>
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<td></td>
<td>Judith Kornty</td>
<td>April 24, 2020</td>
</tr>
<tr>
<td></td>
<td>Lieven Callewaert</td>
<td>April 28, 2020</td>
</tr>
<tr>
<td>CIVIL SOCIETY ORGANIZATIONS</td>
<td>Elishe-Javier Martinez Ortiz</td>
<td>April 24, 2020</td>
</tr>
<tr>
<td></td>
<td>Emma Zuniga</td>
<td>April 23, 2020</td>
</tr>
<tr>
<td></td>
<td>Oswaldo de Carvalho Junior</td>
<td>April 22, 2020</td>
</tr>
</tbody>
</table>

*Signature*

Marina Born
President of the RTRS Executive Board
EXHIBIT A – RESOLUTION PROPOSAL

From: marcelo.visconti@responsiblesoy.org <marcelo.visconti@responsiblesoy.org>
Sent: jueves, 23 de abril de 2020 08:20 p.m.
To: 'Juliana de Lavor Lopes' <juliana.lopes@armaggi.com.br>; 'dudy paiva' <dudypaiya@hotmail.com>; 'Hernan Zunino' <hernan.zunino@tnc.org>; 'Cristina CAT' <cristina@catsorriso.com.br>; 'gisela intronini' <giselaintrovini@hotmail.com>; 'Luiz Carlos Iaquinta Filho' <liaquinta@brookfieldbr.com>; 'Lieven Callewaert' <lieven.callewaert@soy4brands.org>; 'Marina Engels' <marina.engels@responsiblesoy.org>; 'Oswaldo Carvalho' <ocarvalho@earthinnovation.org>; 'Stefan Heinke' <stefan.heinke@bayer.com>; 'Ulises Martinez' <ulises.martinez@vidasilvestre.org.ar>; 'Bouwmeester, JE (Jochem)' <Jochem.Bouwmeester@rabobank.com>; 'Jorn Schouten' <JSchouten@actcommodities.com>; 'Judith Ginsberg' <Judith.Ginsberg@kcll.com>
Cc: 'Daniel Kazimierski' <daniel.kazimierski@responsiblesoy.org>; 'Laura Villegas' <laura.villegas@responsiblesoy.org>; 'Ana Laura Andreani' <ana.andreani@responsiblesoy.org>; 'Mabel Fernandez' <mabelau.fernandez@gmail.com>; 'Cid Sanches' <csdsanches64@gmail.com>; 'Ingrid Korn' <ingrid.korn@responsiblesoy.org>
Subject: Circular Decision N 6

Dear EB Members,

As anticipated, please find below the resolution which is hereby proposed to be passed by the Executive Board members by means of a “Circular Decision.”

Attached to this email you will find the following documents:

- manual for the approval of resolutions by the Executive Board by means of a “Circular Decision,” and

- draft of the Circular Decision to be executed by the President in the event the Executive Board members consent to the passing of the proposed resolution.

For your convenience, the proposed resolution is included herein below.

- **APPROVAL OF THE RTRS GUIDELINE FOR DESKTOP AUDITS VERSION 1.0 ATTACHED HEREA**

As a consequence of the novel coronavirus pandemic, many governments have issued regulations establishing travel restrictions and social distancing measures, which affect the possibility of conducting the on-site audits that are part of the ordinary certification process.
In this context, RTRS has thoroughly monitored the developments on the novel coronavirus outbreak situation in order to analyze the hazards that could potentially entail the conduction of on-site audits, and also safeguard both certificate holders and the certifications bodies.

In light of the 'force majeure' situation that the entire world is facing because of the novel coronavirus and taking into consideration that both Section A2.5.6 RTRS Accreditation and Certification Procedure for Responsible Soy Production Version 4.2 and Section A.2.3.4. of the RTRS Chain of Custody Accreditation and Certification Procedure for Certification Bodies Version 3.2 allow the certification bodies to obtain the required information through alternative means in the event access to the units is not possible due to force majeure (circumstances beyond the control of the certification applicant) or access is not safe for the assessor, RTRS has decided to set forth certain guidelines to be followed in connection with the conduction of audits using alternative remote mechanisms for the collection of all the relevant information.

In light of the foregoing, the RTRS Guideline for Desktop Audits Version 1.0 attached herein as Annex I is hereby submitted for the consideration of the Executive Board members.

Please consider that this resolution is proposed to be adopted by “Circular Decision,” which requires the unanimous written consent of all the Executive Board members to be validly passed.

Should you desire to consent to the passing of the resolution, please respond to this email.

Kind regards,

Marcelo Visconti
Executive Director

P.S. Please send all the notification e-mails to Laura Villegas, laura.villegas@responsiblesoy.org, who will be responsible for dealing with this process.
## ANNEX I - RTRS Guideline for Desktop Audits Version 1.0

<table>
<thead>
<tr>
<th>Document name</th>
<th>RTRS Guideline for Desktop Audits Version 1.0</th>
</tr>
</thead>
</table>
| Document reference | RTRS Accreditation and Certification Procedure for Responsible Soy Production Version 4.2  
                     RTRS Chain of Custody Accreditation and Certification Procedure for Certification Bodies Version 3.2 |
| Date          |                                             |
| Produced by   | RTRS Secretariat- Technical Unit.             |

**Note:**

- The document is provided by the RTRS Secretariat – Technical Unit.
- The version of the document is 1.0.
1. Introduction

As a consequence of the novel coronavirus pandemic, many governments have issued regulations establishing travel restrictions and social distancing measures, which affect the possibility of conducting the on-site audits that are part of the ordinary certification process. In this context, RTRS has thoroughly monitored the developments on the novel coronavirus outbreak situation in order to analyze the hazards that could potentially entail the conduction of on-site audits, and also safeguard both certificate holders and the certifications bodies.

In light of the ‘force majeure’ situation that the entire world is facing because of the novel coronavirus and taking into consideration that both Section A2.5.6 RTRS Accreditation and Certification Procedure for Responsible Soy Production Version 4.2 and Section A.2.3.4. of the RTRS Chain of Custody Accreditation and Certification Procedure for Certification Bodies Version 3.2 allow the certification bodies to obtain the required information through alternative means in the event access to the units is not possible due to force majeure (circumstances beyond the control of the certification applicant) or access is not safe for the assessor, RTRS has decided to publish this document which provides for the guidelines to be followed in connection with the conduction of audits using alternative remote mechanisms for the collection of all the relevant information (the "Desktop Audits").

Provided that the coronavirus outbreak remains qualifying as a pandemic for the World Health Organization, RTRS will consider valid audits conducted in strict observance of the guidelines contained in this document. This guideline will be periodically reviewed in order to keep up with the developments on the COVID-19 outbreak and make the proper adjustments to reduce the impact that this exceptional situation may have on RTRS stakeholders’ activities.

2. Initial audits and transfers of certifications

<table>
<thead>
<tr>
<th>Type of audits</th>
<th>Scope</th>
<th>Applicability of Desktop Audits</th>
</tr>
</thead>
<tbody>
<tr>
<td>(i) Initial audits; and transfers of certifications¹</td>
<td>Production + CoC for producers (Individual Producer)</td>
<td>Desktop Audits will not be admitted, thus no certificates will be granted</td>
</tr>
<tr>
<td></td>
<td>Production + CoC for producers (Group or Multi-site)</td>
<td>All initial audits will be postponed until on-site visits can be carried out</td>
</tr>
<tr>
<td></td>
<td>Production + CoC for producers + EU RED</td>
<td></td>
</tr>
</tbody>
</table>

¹ The transfer of a certification is defined as the recognition of an existing and valid product certification, granted by one accredited and recognized certification body (the “Issuing Certification Body”), by another accredited certification body (the “Accepting Certification Body”) for the purpose of issuing its own certification.
### 3. Surveillance ("Follow-up") audits and re-certification audits

#### 3.1. Individual Follow-up and re-certification audits against the Production Standard

Individual Follow-up and re-certification audits against the Production Standard will be admitted under the modality of Desktop Audits. Reports, certificates and certified tons of RTRS' material will be uploaded to the RTRS Trading Platform. Producers will be allowed to sell their certified volume.

#### 3.2. Multi-site Follow-up and re-certification audits against the Production Standard

Multi-site Follow-up and re-certification audits against the Production Standard will be admitted under the modality of Desktop Audits. Reports, certificates and certified tons of RTRS' material will be uploaded to the RTRS Trading Platform. Producers will be allowed to sell their certified volume.

#### 3.3. With regards to groups of less than 60 farms certified against the Production Standard

With regards to groups of less than 60 farms certified against the Production Standard, Desktop Audits will be allowed. Reports, certificates and certified tons of RTRS' material will be uploaded to the RTRS Trading Platform. The group will be allowed to sell its certified volume.

#### 3.4. With regards to groups of more than 60 farms certified against the Production Standard

With regards to groups of more than 60 farms certified against the Production Standard, all audits will be postponed until on-site visits can be carried out.

#### 3.5. All Follow-up and re-certification audits against the Production Standard including the EU RED scope

All Follow-up and re-certification audits against the Production Standard including the EU RED scope will follow the guidelines set forth by the European Commission.

#### 3.6. All Follow-up and re-certification audits against the Production Standard including the non-GMO scope

All Follow-up and re-certification audits against the Production Standard including the non-GMO scope will be postponed unless it
can be assured that a third party is able to take the relevant non-GMO grains samples for analysis purposes.

3.7. All **Follow-up and re-certification audits against the Production Standard including the non-Paraquat scope** will be allowed under the modality of Desktop Audits. Reports, certificates and certified tons of RTRS’ material will be uploaded to the RTRS Trading Platform. Producers will be allowed to sell their certified volume.

3.8. All **Follow-up and re-certification audits against the Chain of Custody Standard** will be allowed under the modality of Desktop Audits. Reports and certificates will be uploaded to the RTRS Trading Platform and the facilities will be allowed to receive RTRS’ certified material.

4. Verification process

4.1. Production Standard

4.1.1. Indicators of Principle 1 - Legal Compliance and Good Business Practices

<table>
<thead>
<tr>
<th>Indicator</th>
<th>Description</th>
</tr>
</thead>
</table>
| 1.1.1 | Producers/Group Managers will be entitled to provide information to the auditors remotely in order to show compliance with the indicator.  
- Interviews with direct and indirect workers through phone or videoconference will be deemed admissible. |
| 1.1.2 | Producers/Group Managers will be entitled to provide information to the auditors remotely in order to show compliance with the indicator. |
| 1.2.1 | Producers/Group Managers will be entitled to provide information to the auditors remotely in order to show compliance with the indicator. |
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| 1.3.3 | Producers/Group Managers will be entitled to provide information to the auditors remotely in order to show compliance with the indicator. |

4.1.2. Indicators of Principle 2 - Responsible Labour Conditions

<table>
<thead>
<tr>
<th>Indicator</th>
<th>Description</th>
</tr>
</thead>
</table>
| 2.1.1 | Producers/Group Managers will be entitled to provide information to the auditors remotely in order to show compliance with the indicator.  
- Interviews with direct and indirect workers through phone or videoconference, will be deemed admissible.  
- Producers shall be required to sign an affidavit assuring their compliance with this indicator. |
| 2.1.2 | Producers/Group Managers will be entitled to provide information to the auditors remotely in order to show compliance with the indicator. |
|   | Interviews with direct and indirect workers through phone or videoconference will be deemed admissible.  
|   | Producers shall be required to sign an affidavit assuring their compliance with this indicator. |
| 2.1.3 | Producers/Group Managers will be entitled to provide information to the auditors remotely in order to show compliance with the indicator.  
|   | Interviews with direct and indirect workers through phone or videoconference will be deemed admissible.  
|   | Producers shall be required to sign an affidavit assuring their compliance with this indicator. |
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|   | Interviews with direct and indirect workers through phone or videoconference will be deemed admissible.  
|   | Producers shall be required to sign an affidavit assuring their compliance with this indicator. |
| 2.1.5 | Producers/Group Managers will be entitled to provide information to the auditors remotely in order to show compliance with the indicator.  
|   | Interviews with direct and indirect workers through phone or videoconference will be deemed admissible.  
|   | Producers shall be required to sign an affidavit assuring their compliance with this indicator. |
| 2.1.6 | Producers/Group Managers will be entitled to provide information to the auditors remotely in order to show compliance with the indicator.  
|   | Interviews with direct and indirect workers through phone or videoconference will be deemed admissible.  
|   | Producers shall be required to sign an affidavit assuring their compliance with this indicator. |
| 2.1.7 | Producers/Group Managers will be entitled to provide information to the auditors remotely in order to show compliance with the indicator.  
|   | Interviews with direct and indirect workers through phone or videoconference will be deemed admissible.  
|   | Producers shall be required to sign an affidavit assuring their compliance with this indicator. |
| 2.1.8 | Producers/Group Managers will be entitled to provide information to the auditors remotely in order to show compliance with the indicator.  
|   | Interviews with direct and indirect workers through phone or videoconference will be deemed admissible.  
|   | Producers shall be required to sign an affidavit assuring their compliance with this indicator. |
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<p>|   | Interviews with direct and indirect workers through phone or videoconference will be deemed admissible. |</p>
<table>
<thead>
<tr>
<th>Section</th>
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</table>
| 2.2.2   | Producers/Group Managers will be entitled to provide information to the auditors remotely in order to show compliance with the indicator.  
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<th>Description</th>
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| 2.4.1   | Producers/Group Managers will be entitled to provide information to the auditors remotely in order to show compliance with the indicator.  
- Interviews with direct and indirect workers through phone or videoconference will be deemed admissible.  
- Producers shall be required to sign an affidavit assuring their compliance with this indicator. |
| 2.4.2   | Producers/Group Managers will be entitled to provide information to the auditors remotely in order to show compliance with the indicator.  
- Interviews with direct and indirect workers through phone or videoconference will be deemed admissible.  
- Producers shall be required to sign an affidavit assuring their compliance with this indicator. |
| 2.4.3   | Producers/Group Managers will be entitled to provide information to the auditors remotely in order to show compliance with the indicator.  
- Interviews with direct and indirect workers through phone or videoconference will be deemed admissible.  
- Producers shall be required to sign an affidavit assuring their compliance with this indicator. |
| 2.4.4   | Producers/Group Managers will be entitled to provide information to the auditors remotely in order to show compliance with the indicator.  
- Interviews with direct and indirect workers through phone or videoconference will be deemed admissible.  
- Producers shall be required to sign an affidavit assuring their compliance with this indicator. |
| 2.5.1   | Producers/Group Managers will be entitled to provide information to the auditors remotely in order to show compliance with the indicator.  
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| 2.5.5   | Producers/Group Managers will be entitled to provide information to the auditors remotely in order to show compliance with the indicator.  
- Interviews with direct and indirect workers through phone or videoconference will be deemed admissible.
### 2.5.6
- Producers/Group Managers will be entitled to provide information to the auditors remotely in order to show compliance with the indicator.
- Interviews with direct and indirect workers through phone or videoconference will be deemed admissible.

### 2.5.7
- Producers/Group Managers will be entitled to provide information to the auditors remotely in order to show compliance with the indicator.
- Interviews with direct and indirect workers through phone or videoconference will be deemed admissible.
- Producers shall be required to sign an affidavit assuring their compliance with this indicator.

### 2.5.8
- Producers/Group Managers will be entitled to provide information to the auditors remotely in order to show compliance with the indicator.
- Interviews with direct and indirect workers through phone or videoconference will be deemed admissible.

### 2.5.9
- Producers/Group Managers will be entitled to provide information to the auditors remotely in order to show compliance with the indicator.
- Interviews with direct and indirect workers through phone or videoconference will be deemed admissible.
- Producers shall be required to sign an affidavit assuring their compliance with this indicator.

### 4.1.3. Indicators of Principle 3 - Responsible Community Relations

#### 3.1.1
- Producers/Group Managers will be entitled to provide information to the auditors remotely in order to show compliance with the indicator.
- Interviews with stakeholders through phone or videoconference will be deemed admissible.

#### 3.1.2
- Producers/Group Managers will be entitled to provide information to the auditors remotely in order to show compliance with the indicator.
- Interviews with stakeholders through phone or videoconference will be deemed admissible.

#### 3.1.3
- Producers/Group Managers will be entitled to provide information to the auditors remotely in order to show compliance with the indicator.
- Interviews with stakeholders through phone or videoconference will be deemed admissible.

#### 3.2.1
- Producers/Group Managers will be entitled to provide information to the auditors remotely in order to show compliance with the indicator.
- Interviews with stakeholders through phone or videoconference will be deemed admissible.

#### 3.2.2
- Producers/Group Managers will be entitled to provide information to the auditors remotely in order to show compliance with the indicator.
- Interviews with stakeholders through phone or videoconference will be deemed admissible.
3.2.3 • Producers/Group Managers will be entitled to provide information to the auditors remotely in order to show compliance with the indicator.
• Interviews with stakeholders through phone or videoconference will be deemed admissible.

3.2.4 • Producers/Group Managers will be entitled to provide information to the auditors remotely in order to show compliance with the indicator.
• Interviews with stakeholders through phone or videoconference will be deemed admissible.

3.3.1 • Producers/Group Managers will be entitled to provide information to the auditors remotely in order to show compliance with the indicator.
• Interviews with stakeholders and direct and indirect workers through phone or videoconference will be deemed admissible.

3.3.2 • Producers/Group Managers will be entitled to provide information to the auditors remotely in order to show compliance with the indicator.
• Interviews with stakeholders and direct and indirect workers through phone or videoconference will be deemed admissible.

3.3.3 • Producers/Group Managers will be entitled to provide information to the auditors remotely in order to show compliance with the indicator.
• Interviews with stakeholders and direct and indirect workers through phone or videoconference will be deemed admissible.

3.4.1 • Producers/Group Managers will be entitled to provide information to the auditors remotely in order to show compliance with the indicator.
• Interviews with stakeholders through phone or videoconference will be deemed admissible.

3.4.2 • Producers/Group Managers will be entitled to provide information to the auditors remotely in order to show compliance with the indicator.
• Interviews with stakeholders through phone or videoconference will be deemed admissible.

3.4.3 • Producers/Group Managers will be entitled to provide information to the auditors remotely in order to show compliance with the indicator.
• Interviews with stakeholders through phone or videoconference will be deemed admissible.

4.1.4. Indicators of Principle 4 - Environmental Responsibility

4.1.1 • Producers/Group Managers will be entitled to provide information to the auditors remotely in order to show compliance with the indicator.

4.1.2 • Producers/Group Managers will be entitled to provide information to the auditors remotely in order to show compliance with the indicator.

4.1.3 • Producers/Group Managers will be entitled to provide information to the auditors remotely in order to show compliance with the indicator.

4.1.4 • Producers/Group Managers will be entitled to provide information to the auditors remotely in order to show compliance with the indicator.
<table>
<thead>
<tr>
<th>Section</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>4.1.5</td>
<td>Producers/Group Managers will be entitled to provide information to the auditors remotely in order to show compliance with the indicator.</td>
</tr>
</tbody>
</table>
| 4.2.1   | Producers/Group Managers will be entitled to provide information to the auditors remotely in order to show compliance with the indicator.  
- Interviews with direct and indirect workers through phone or videoconference will be deemed admissible.  
- Videos and photos of different areas of the farm delivered to the auditors by Producers/Group Managers will be deemed admissible. |
| 4.2.2   | Producers/Group Managers will be entitled to provide information to the auditors remotely in order to show compliance with the indicator.  
- Interviews with direct and indirect workers through phone or videoconference will be deemed admissible.  
- Videos and photos of different areas of the farm delivered to the auditors by Producers/Group Managers will be deemed admissible. |
| 4.2.3   | Producers/Group Managers will be entitled to provide information to the auditors remotely in order to show compliance with the indicator.  
- Interviews with direct and indirect workers through phone or videoconference will be deemed admissible.  
- Videos and photos of different areas of the farm delivered to the auditors by Producers/Group Managers will be deemed admissible. |
| 4.2.4   | Producers/Group Managers will be entitled to provide information to the auditors remotely in order to show compliance with the indicator.  
- Interviews with direct and indirect workers through phone or videoconference will be deemed admissible.  
- Videos and photos of different areas of the farm delivered to the auditors by Producers/Group Managers will be deemed admissible. |
| 4.2.5   | Producers/Group Managers will be entitled to provide information to the auditors remotely in order to show compliance with the indicator.  
- Interviews with direct and indirect workers through phone or videoconference will be deemed admissible.  
- Videos and photos of different areas of the farm delivered to the auditors by Producers/Group Managers will be deemed admissible. |
| 4.3.1   | Producers/Group Managers will be entitled to provide information to the auditors remotely in order to show compliance with the indicator. |
| 4.3.2   | Producers/Group Managers will be entitled to provide information to the auditors remotely in order to show compliance with the indicator. |
| 4.3.3   | Producers/Group Managers will be entitled to provide information to the auditors remotely in order to show compliance with the indicator. |
| 4.3.4   | Producers/Group Managers will be entitled to provide information to the auditors remotely in order to show compliance with the indicator.  
- Videos and photos of different areas of the farm delivered to the auditors by Producers/Group Managers will be deemed admissible. |
| 4.4.1   | Producers/Group Managers will be entitled to provide information to the auditors remotely in order to show compliance with the indicator. |
4.4.2  • Producers/Group Managers will be entitled to provide information to the auditors remotely in order to show compliance with the indicator.

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4.1.5. Indicators of Principle 5 - Good Agricultural Practices

5.1.1  • Producers/Group Managers will be entitled to provide information to the auditors remotely in order to show compliance with the indicator.
• Videos and photos of different areas of the farm delivered to the auditors by Producers/Group Managers will be deemed admissible.

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5.1.3  • Producers/Group Managers will be entitled to provide information to the auditors remotely in order to show compliance with the indicator.
• Producers shall be required to sign an affidavit assuring their compliance with this indicator.

5.1.4  • Producers/Group Managers will be entitled to provide information to the auditors remotely in order to show compliance with the indicator.

5.2.1  • Producers/Group Managers will be entitled to provide information to the auditors remotely in order to show compliance with the indicator.

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• Videos and photos of different areas of the farm delivered to the auditors by Producers/Group Managers will be deemed admissible.
• Producers shall be required to sign an affidavit assuring their compliance with this indicator.
<table>
<thead>
<tr>
<th>5.3.1</th>
<th>- Producers/Group Managers will be entitled to provide information to the auditors remotely in order to show compliance with the indicator.</th>
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- Videos and photos of different areas of the farm delivered to the auditors by Producers/Group Managers will be deemed admissible.  
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| 5.3.4 | - Producers/Group Managers will be entitled to provide information to the auditors remotely in order to show compliance with the indicator.  
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<table>
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<tr>
<td>5.4.5</td>
<td>Producers/Group Managers will be entitled to provide information to the auditors remotely in order to show compliance with the indicator.</td>
</tr>
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<td>5.5.1</td>
<td>Producers/Group Managers will be entitled to provide information to the auditors remotely in order to show compliance with the indicator.</td>
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- Videos and photos of different areas of the farm delivered to the auditors by Producers/Group Managers will be deemed admissible.  
- Producers shall be required to sign an affidavit assuring their compliance with this indicator. |
| 5.5.5   | Producers/Group Managers will be entitled to provide information to the auditors remotely in order to show compliance with the indicator.  
- Interviews with direct and indirect workers through phone or videoconference will be deemed admissible. |
| 5.6.1   | Producers/Group Managers will be entitled to provide information to the auditors remotely in order to show compliance with the indicator.  
- Videos and photos of different areas of the farm delivered to the auditors by Producers/Group Managers will be deemed admissible. |
| 5.6.2   | Producers/Group Managers will be entitled to provide information to the auditors remotely in order to show compliance with the indicator.  
- Videos and photos of different areas of the farm delivered to the auditors by Producers/Group Managers will be deemed admissible.  
- Producers shall be required to sign an affidavit assuring their compliance with this indicator. |
| 5.6.3   | Producers/Group Managers will be entitled to provide information to the auditors remotely in order to show compliance with the indicator. |
| 5.7.1   | Producers/Group Managers will be entitled to provide information to the auditors remotely in order to show compliance with the indicator. |
| 5.7.2   | Producers/Group Managers will be entitled to provide information to the auditors remotely in order to show compliance with the indicator. |
| 5.8.1   | Producers/Group Managers will be entitled to provide information to the auditors remotely in order to show compliance with the indicator. |
### ROUND TABLE ON RESPONSIBLE SOY ASSOCIATION (RTRS)

UTOQUAI 29/31 | 8008 ZURICH, SWITZERLAND

**RTRS EXECUTIVE BOARD | CIRCULAR DECISION No. 6**

| 5.8.2 | - Producers/Group Managers will be entitled to provide information to the auditors remotely in order to show compliance with the indicator. |
| 5.9.1 | - Producers/Group Managers will be entitled to provide information to the auditors remotely in order to show compliance with the indicator.  
- Videos and photos of different areas of the farm delivered to the auditors by Producers/Group Managers will be deemed admissible. |
| 5.9.2 | - Producers/Group Managers will be entitled to provide information to the auditors remotely in order to show compliance with the indicator. |
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- Interviews with direct and indirect workers through phone or videoconference will be deemed admissible. |
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| 5.11.1 | - Producers/Group Managers will be entitled to provide information to the auditors remotely in order to show compliance with the indicator. |
| 5.11.2 | - Producers/Group Managers will be entitled to provide information to the auditors remotely in order to show compliance with the indicator. |

#### 4.2. Chain of Custody Standard

4.2.1 The organizations will be entitled to provide information to the auditors remotely in order to show compliance with all the indicators.

4.2.2 Videos and photos of different areas of the facilities shall be required to organizations in order to comply with certain indicators.

#### 4.3. If Certification Bodies wish to use other alternative mechanisms for the collection of the relevant information, which are different from the ones included in this document, the Certification Bodies must inform RTRS about this situation in order for the latter to approve the use of such alternative mechanisms.

#### 5. Justification of Desktop Audits

5.1. The Certification Bodies will have to justify the reason why an on-site audit cannot be carried out, and thus a Desktop Audit will be conducted. Only the reasons listed below will be deemed valid:
5.1.1. the relevant government has established a quarantine or other measures regarding social distancing that hinder the Certification Bodies from visiting the relevant farm and/or facility;

5.1.2. the relevant government has established travel restrictions that hinder the Certification Bodies from travelling to the relevant farm and/or facility; and/or

5.1.3. the producer has not yet opened the farm to external visitors.

6. Characteristic of Desktop Audits

6.1. The Desktop Audits' methodology is designed to maintain the assurance level of the RTRS verification process and its credibility.

All public reports shall include a description of the audit methodology used; therefore, the report shall expressly state whether an audit was carried out on-site or as a Desktop Audit.
De: Luiz Iaquinta <liaquinta@brookfieldbr.com>
Enviado em: viernes, 24 de abril de 2020 11:19
Para: 'Juliana de Lavor Lopes' <juliana.lopes@amaggi.com.br>, 'Dudy Paiva'
   <dudypaiva@hotmail.com>, 'Herman Zunino' <herman.zunino@inec.org.br>, 'Cristina CAT'
   <cristina@catsorriso.com.br>, 'Gisela introvini' <giselaintrovini@hotmail.com>, 'Lieven
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   <ecarvalho@earthinnovation.org>, 'Stefan Heinke' <stefan.heinke@bayer.com>, 'Ulises
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   <ana.andreani@responsiblesoy.org>, 'Mabel Fernandez'
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   Korns' <ingrid.korns@responsiblesoy.org>
Assunto: Re: Circular Decision N 6

Fazendas Bartira approves
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Infrastructure
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Brookfield

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165/01. Obrigado.

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such information and attached documents, without sender’s authorization, constitutes a
criminal offence pursuant to Brazilian law. Thank you.
De: Gisela Intrrovini <giselaintrovini@hotmail.com>

Enviado el: viernes, 24 de abril de 2020 08:21

Para: marcelo.visconti@responsiblesoy.org; Julianna de Lavor Lopes' <julianna.lopes@amaggi.com.br>; 'dudy paiva' <dudypaiva@hotmail.com>; 'Hernan Zunino' <hernan.zunino@tnc.org>; 'Cristina CAT' <cristina@catsorrizo.com.br>; 'Luiz Carlos Itiquita Filho' <itiquita@brookfieldbr.com>; 'Lieven Callewaert' <lieven.callewaert@soy4brands.org>; 'Marina Engela' <marina.engela@responsiblesoy.org>; 'Oswaldo Carvalho' <ocarvalho@earthtongotation.org>; 'Stefan Heinke' <stefan.heinke@bayer.com>; 'Ulises Martinez' <ulises.martinez@vidasilvestre.org.ar>; 'Bouwmeester, JE (Jochem)' <Jochem.Bouwmeester@rabobank.com>; 'Jorn Schouten' <JSchouten@actcommodities.com>; 'Judith Ginsberg' <judith.Ginsberg@lieil.com>

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Asunto: RE: Circular Decision N 6

Great decisions, thanks Marcelo and the whole team

FAPCEN approves

Gisela Intrrovini
EXHIBIT D – JULIANA DE LAVOR LOPES CONSENT

De: Juliana Lopes <juliana.lopes@amaggi.com.br>
Enviado em: viernes, 24 de abril de 2020 09:44
Para: marcelo.visconti@responsiblesoy.org; 'dudy paiva' <dudypaiva@hotmail.com>; 'Hernan Zununo' <hernan.zununo@tnc.org>; 'Cristina CAT' <cristina@catssorrioso.com.br>; 'gisela introvini' <gisela.introvini@hotmail.com>; 'Luiz Carlos Iaquinta Filho' <iaquinta@brookfieldbr.com>; 'Lieven Callewaert' <lieven.callewaert@soy4brands.org>; 'Marina Engels' <marina.engels@responsiblesoy.org>; 'Oswaldo Carvalho' <ocarvalho@earthinnovation.org>; 'Stefan Heinke' <stefan.heinke@bayer.com>; 'Ulises Martínez' <ulises.martinez@vidasilvestre.org.ar>; 'Bouwmeester, JE (Jochem)' <jochem.bouwmeester@rabobank.com>; 'Jorn Schouten' <j.schouten@actcommodities.com>; 'Judith Ginsberg' <judith.ginsberg@lidl.com>
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Asunto: AMAGGI approves.

AMAGGI
Juliana de Lavor Lopes
Diretora de Sustentabilidade, Comunicação e Compliance
Sustainability, Communications and Compliance Director
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EXHIBIT E – MARIA CRISTINA DELICATO CONSENT

De: Cat Sorriso - Cristina <cristina@catsorriso.com.br>
Enviado el: viernes, 24 de abril de 2020 10:17
Para: marcelo.visconti@responsiblesoy.org; 'Juliana de Lavor Lopes' <juliana.lopes@amaggi.com.br>; 'dudy paiva' <dudypaiva@hotmail.com>; 'Hernan Zunino' <herman.zunino@mc.org>; 'gisela introvini' <gisela.introvini@hotmail.com>; 'Luiz Carlos Iaquinta Filho' <iaquinta@brookfieldbz.com>; 'Lieven Callewaert' <lieven.callewaert@soy4brands.org>; 'Marina Engels' <marina.engels@responsiblesoy.org>; 'Oswaldo Carvalho' <ocarvalho@earthinnovation.org>; 'Stefan Heinke' <stefan.heinke@bayer.com>; 'Ulises Martinez' <ulises.martinez@visdasilvestre.org.ar>; 'Bouwmeester, JE (Jochem)' <jochem.bouwmeester@rabobank.com>; 'Jorn Schouten' <jschouten@actcommodities.com>; 'Judith Ginsberg' <judith.ginsberg@lidl.com>
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Asunto: RES: Circular Decision N 6

Cat Sorriso approves!!

Cristina Delicato
65 999623366

[Signature]
De: Marina Engels <marina.engels@responsiblesoy.org>
Enviado el: jueves, 23 de abril de 2020 21:15
Para: marcelo.visconti@responsiblesoy.org
CC: Juliana de Lavor Lopes <juliana.lopes@amaggi.com.br>; dudy paiva
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Asunto: Re: Circular Decision N 6

Thank you Marcelo.
Caldenes approves.

Marina Engels

Pls disregard typos
Sent from my iPhone
EXHIBIT G – STEFAN HEINKE CONSENT

De: Stefan Heinke <stefan.heinke@bayer.com>
Enviado el: viernes, 24 de abril de 2020 11:37
Para: Judith.Ginsberg@aidl.com; Ulises Martinez <ulises.martinez@vidasielvestre.org.ar>
CC: 'Ana Laura Andreani' <ana.andreani@responsiblesoy.org>; 'Cid Sanches' <cidmariasanchez@gmail.com>; 'Cristina CAT' <cristina@catsorriso.com.br>; 'Daniel Kazimierski' <daniel.kazimierski@responsiblesoy.org>; 'dudy paiva' <dudympaiya@hotmail.com>; 'gisela introvini' <giselaintrovini@hotmail.com>; 'Hernan Zunino' <hernan.zunino@tnc.org>; 'Ingrid Korn' <ingrid.korn@responsiblesoy.org>; 'Bouwmeester, JE (Jochem)' <jochem.bouwmeester@rabobank.com>; 'Jorn Schouten' <jschouten@actcommodities.com>; 'Juliana de Lavor Lopes' <juliana.lopes@amaggi.com.br>; 'Laura Villegas' <laura.villegas@responsiblesoy.org>; 'Luiz Carlos Iaquinta Filho' <laiquinta@brookfieldbr.com>; 'Lieven Callewaert' <lieven.callewaert@soy4brands.org>; 'Mabel Fernández' <mabelau.fernandez@gmail.com>; marcelo.visconti@responsiblesoy.org; 'Marina Engela' <marina.engels@responsiblesoy.org>; 'Oswaldo Carvalho' <ocarvalho@earthinovation.org>

Asunto: AW: Antwort: RE: Circular Decision N 6

Approved.

Freundliche Grüße / Best regards,

Dr. Stefan Heinke
Senior Sustainable Development Manager

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Web: http://www.bayer.com
Datenschutzhinweise // Data privacy information

Vorstand: Werner Baumann, Vorsitzender | Liam Condon, Wolfgang Nickl, Stefan Oelrich, Heiko Schipper
Vorsitzender des Aufsichtsrats: Werner Wenning
Sitz der Gesellschaft: Leverkusen | Amtsgericht Köln, HRB 48248
Rabobank approves, thanks!

Jochem

Jochem Bouwmeester
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EXHIBIT I – JORN JASPER SCHOUTEN CONSENT

ACT Approves

Kind regards,

Jorn Schouten
Agricultural Commodities Manager

Gustav Mahlerlaan 1009
1082 MK Amsterdam
The Netherlands

Europe • North America • Asia

Before Printing, think about the environment
DE: Judith.Ginsberg@lidl.com <Judith.Ginsberg@lidl.com>
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Para: Ulises Martínez <ulises.martinez@vidasilvestre.org.ar>
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Asunto: Antwort: RE: Circular Decision N 6

Lidl approves

Mit freundlichen Grüßen
i.A. Judith Ginsberg
Senior Consultant

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Asunto: Re: Circular Decision N 6

Alliance4SOY approves

Kind regards
Lieven

Alliance 4 SOY
Lieven Callewaert
Vice President RTRS
E: Lieven.Callewaert@soy4brands.org
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info@responsiblesoy.org - www.responsiblesoy.org
De: Ulises Martinez <ulises.martinez@vidasilvestre.org.ar>
Enviado el: viernes, 24 de abril de 2020 11:23
Para: marcelo.visconti@responsiblesoy.org, 'Juliana de Lavor Lopes' <juliana.lopes@amaggi.com.br>, 'Dudy Paiva' <dudyypaiwa@hotmail.com>, 'Herman Zunino' <herman.zunino@tnc.org>, 'Cristina CAT' <cristina@catsoever.com.br>, 'Gisela introvini' <giselaintrovini@hotmail.com>, 'Luiz Carlos Iaquinta Filho' <liaquinta@brookfieldbr.com>, 'Lieven Callewaert' <lieven.callewaert@soy4brands.org>, 'Marina Engels' <marina.engels@responsiblesoy.org>, 'Oswaldo Carvalho' <ocarvalho@earthinnovation.org>, 'Stefan Heinke' <stefan.heinke@bayer.com>, 'Bouwmeester, JE (Jochem)' <Jochem.Bouwmeester@rabobank.com>, 'Jorn Schouten' <jSchouten@actcommodities.com>, 'Judith Ginsberg' <Judith.Ginsberg@lidl.com>, 'Daniel Kazimierski' <daniel.kazimierski@responsiblesoy.org>, 'Laura Villegas' <laure.villegas@responsiblesoy.org>, 'Ana Laura Andreani' <ana.andreani@responsiblesoy.org>, 'Mabel Fernández' <mabelau.fernandez@gmail.com>, 'Cid Sanches' <cidsanches64@gmail.com>, 'Ingrid Korn' <ingrid.korn@responsiblesoy.org>
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Asunto: RE: Circular Decision N 6

Hello,
Vida Silvertres aproves the resolution on desktop audits.
Saludos,
U
EXHIBIT M – HERNÁN ZUNINO CONSENT

De: Hernan Zunino <hernan.zunino@TNC.ORG>
Enviado el: viernes, 24 de abril de 2020 09:31
Para: marcelo.visconti@responsiblesoy.org, 'Juliana de Lavor Lopes' <juliana.lopes@amaggi.com.br>, 'dudy pava' <dudypava@hotmail.com>, 'Cristina CAT' <cristina@catsorrso.com.br>, 'gisela introvini' <giselaintrovini@hotmail.com>, 'Luiz Carlos Iaquinta Filho' <iaquinta@brookfieldbr.com>, 'Lieven Callewaert' <lieven.callewaert@soy4brands.org>, 'Marina Engels' <marina.engels@responsiblesoy.org>, 'Oswaldo Carvalho' <ocarvalho@earthinnovation.org>, 'Stefan Heinke' <stefan.heinke@bayer.com>, 'Ulises Martinez' <ulises.martinez@vidasilvestre.org.ar>, 'Bouwmeester, JE (Jochem)' <jochem.bouwmeester@rabobank.com>, 'Jorn Schouten' <jschouten@actcommodities.com>, 'Judith Ginsberg' <judith.ginsberg@idl.com>
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Asunto: RE: Circular Decision N 6

Thanks Marcelo and the technical unit,
TNC Approves.
Regards,
EXHIBIT N – OSWALDO DE CARVALHO JUNIOR CONSENT

De: Oswaldo Carvalho <ocarvalho@earthinnovation.org>
Enviado el: viernes, 24 de abril de 2020 10:05
Para: marcelo.visconti@responsiblesoy.org
CC: Ana Laura Andreani <ana.andreani@responsiblesoy.org>; Bouwmeester, JE (Jochem) <jochem.bouwmeester@rabobank.com>; Cid Sanches <cidsanches64@gmail.com>; Cristina CAT <cristina@catsorrizo.com.br>; Daniel Kazimierski <daniel.kazimierski@responsiblesoy.org>; Hernan Zunino <hernan.zunino@tnce.org>; Ingrid Korn <ingrid.korn@responsiblesoy.org>; Jorn Schouten <j.schouten@actcommodities.com>; Judith Ginsberg <judith.ginsberg@lidl.com>; Juliana de Lavor Lopes <juliana.lopes@amaggi.com.br>; Laura Villegas <laura.villegas@responsiblesoy.org>; Lieven Callewaert <lieven.callewaert@soy4brands.org>; Luiz Carlos Iaquinta Filho <liaquinta@brookfielddcbr.com>; Mabel Fernández <mabelau.fernandez@gmail.com>; Marina Engels <marina.engels@responsiblesoy.org>; Stefan Heinke <stefan.heinke@bayer.com>; Ulises Martinez <ulises.martinez@vidasilvestre.org.ar>; dudy paiva <dudypaiva@hotmail.com>; gisela introvini <giselaintrovini@hotmail.com>

Asunto: Re: Circular Decision N 6

EII approves